公務員事務局 Civil Service Bureau

職業安全及健康研討會 Occupational Safety and Health Seminar

題目 Topic 了解語言暴力及應對方法(第二部:督導人員)

Understanding and Responding to Verbal Violence

(Part II: for supervisory staff)

: 21.5.2025 (星期三 Wednesday) 日期 Date

: 下午 2 時 30 分至下午 5 時 30 分 時間 Time

2:30 p.m. to 5:30 p.m.

地點 Venue : 香港北角渣華道 333 號北角政府合署 5 樓演講廳

Auditorium, 5/F, North Point Government Offices, 333

Java Road, North Point, Hong Kong

內容 Content : 研討會旨在加強督導人員對工作間語言暴力事故的認

> 識,以及強化他們處理有關事故的能力,尤其是由下屬 上報需要跟進的個案。講者會講解各類挑釁性的處境/ 行為、督導人員在語言暴力事故中的角色,以及相應的 處理策略。另外,講者亦會介紹如何檢討有關事故,從 而找出改善/預防方法,以及協助下屬緩解因工作間語 言暴力而引致壓力和情緒困擾的方法。我們希望參加者 將在研討會中得的資訊帶回所屬局/部門作進一步推

廣。

The seminar aims enhancing the awareness of supervisory staff on verbal violence at work and enhancing their ability for handling the verbal violence incidents, especially those escalated by their sub-ordinates. Speaker will introduce the aggressive situations/behavious and the role of supervisors in the verbal violence incidents and the coping strategies to handle them. Also, the speaker will speak on the skills to analyse the incidents and develop improvement/preventive measures, and to support their sub-ordinates suffered from stress/emotional disturbances arising out of verbal violence at Participants are encouraged to help promote the messages disseminated through the seminar in their respective bureaux/departments.

語言 Language : 粵語 Cantonese

: 督導人員 對象

Target participants Staff at supervisory level

截止報名日期

15.5.2025 Application deadline

: 鄺婉怡小姐 Miss Anita KWONG 查詢 Enquiries

(電話 Tel: 3655 5700)