

Reply Serial No.

Examination of Estimates of Expenditure 2002-03

CSB020

**CONTROLLING OFFICER'S REPLY TO
WRITTEN/SUPPLEMENTARY QUESTION**

Question Serial No.

0157

Head : 46 - General Expenses of the
Civil Service

Subhead (No. & title) : 027 Staff Suggestion and
Motivation Schemes

Programme : General Expenses of the Civil Service

Controlling Officer : Secretary for the Civil Service

Bureau Secretary : Secretary for the Civil Service

Question :

1. In 2002-03, provision of \$411,000 is made for giving awards in cash or in kind to civil servants who have made valuable suggestions to improve the efficiency of the civil service, and for sustaining the commitment of civil servants to performing pledge programmes and to continuous improvement of service through education programmes, publicity and awards. Please specify the number of civil servants awarded in the past and some of the popular suggestions.
2. What were the reasons for the lower-than-expected requirement in 2001-02 which had contributed to the 53.4 per cent increase for 2002-03 over the revised estimate for 2001-02?

Asked by : Hon. CHAN Bernard

Reply :

1. The provisions under Subhead 027 are for Staff Suggestions and Motivation Schemes.

Under the Staff Suggestions Scheme, the number of civil servants awarded were seven each year in 1999-2000, 2000-01 and 2001-02. Most of the suggestions awarded under the Scheme in the past few years aimed at protecting the environment and improving work efficiency, such as proposing the use of recycled paper pencils instead of the ordinary wooden pencils, and application and processing of leave through electronic means.

Under the Staff Motivation Scheme, the number of civil servants awarded were 358, 219 and

256 respectively in the past three years.

2. The lower-than-expected requirement in 2001-02 was due mainly to the fact that the awards given for staff suggestions under the Staff Suggestions Scheme were lower than expected. The level of award depends solely on the actual number of staff suggestions received as well as the merits and quality of these suggestions.

Signature _____

Name in block letters Joseph W P WONG

Post Title Secretary for the Civil Service

Date 21 March 2002