

**Revised Job Description of
the Director, Chief Executive's Office**

The Director, CE's Office is the head of the CE's Office. He is the CE's Chief of Staff. He reports to the CE direct on the following:

- (a) to liaise with various political parties and groups, the Legislative Council, the Commission on Strategic Development and its members, representatives from various sectors of the community and district personalities, and secure their support for HKSARG's work;
- (b) to assist the CE in liaising with Principal Officials in the process of policy formulation and setting policy objectives, goals and priorities;
- (c) to work closely with the Central Policy Unit in conducting researches and surveys on HKSARG's works and major policies to gauge public sentiment and aspirations; and
- (d) to oversee the overall operation of the CE's Office to ensure best support to the CE.