Civil Service Bureau

Open Data Plan for 2023 to 2025

A. Departmental datasets to be released in 2023

#	Type of Data/ Name of Dataset	Target Release Date (in mm/yyyy)	Frequency of Update	Remarks
1.	Miscellaneous/ Figures of civil servants attended training on conduct and integrity under the Ethical Leadership Programme	06/2023	Annually	Number of civil servants attended training on conduct and integrity under the Ethical Leadership Programme (CSV)
2.	Miscellaneous/ Recruitment figures for the post of Assistant Clerical Officer	08/2023	Biennially	Number of applications received and number of officers appointed (CSV)
3.	Miscellaneous/ Recruitment figures for the post of Clerical Assistant	08/2023	Biennially	Number of applications received and number of officers appointed (CSV)
4.	Miscellaneous/ Recruitment figures for the post of Personal Secretary II	08/2023	Annually	Number of applications received and number of officers appointed (CSV)

B. Departmental datasets to be released in 2024 and 2025

#	Type of Data/ Name of Dataset	Target Release Date (in mm/yyyy)	Frequency of Update	Remarks
	N/A			

C.   Datasets planned to be opened up by other organisations

#	Type of Data/ Name of Dataset	Target Release Date (in mm/yyyy)	Frequency of Update	Remarks
	N/A			

D.   Progress: Datasets already uploaded to PSI Portal by Department and other organisations

#	Type of Data/ Name of Dataset	Release Date (in mm/yyyy)	Frequency of Update	Remarks
1.	Miscellaneous/ Data on government job vacancies being advertised on the online Government Vacancies Enquiry System	06/2019	Hourly	Job number, department, job title, salary, entry requirement, academic requirement, duties, terms of appointment, how to apply, enquiry address, enquiry telephone, closing date, advertising date (JSON)
2.	Miscellaneous/ Timetable of internship programme of Administrative Officer (AO) grade	06/2019	Half-yearly	Events, period (CSV)
3.	Miscellaneous/ Examination Schedule of Common Recruitment Examination and Basic Law Test (BLT) / Basic Law and National Security Law Test (BLNST)* (Degree / Professional Grades) and Joint Recruitment Examination *The examination schedule of BLT were released from 2019 to 2021. With the introduction of BLNST in 2022, CSB has started to release the examination schedule of BLNST from 2022 onwards.	08/2019	Quarterly	Events, period (CSV)

#	Type of Data/ Name of Dataset	Release Date (in mm/yyyy)	Frequency of Update	Remarks
4.	Miscellaneous/ Timetable of the annual Executive Officer (EO) recruitment exercise	09/2019	As and when necessary	Events, period (CSV)
5.	Miscellaneous/ Timetable of the Open Recruitment Exercise (ORE) for the post of Assistant Clerical Officer	09/2019	As and when necessary	Events, period (CSV)
6.	Miscellaneous/ Timetable of the ORE for the post of Clerical Assistant	09/2019	As and when necessary	Events, period (CSV)
7.	Miscellaneous/ Timetable of the ORE for the post of Personal Secretary II	09/2019	As and when necessary	Events, period (CSV)
8.	Miscellaneous/ Timetable of recruitment exercise of AO grade	09/2019	As and when necessary	Events, period (CSV)
9.	Miscellaneous/ Establishment figures of AO grade	10/2019	Quarterly	Rank, establishment (CSV)
10.	Miscellaneous/ Establishment figures of Clerical and Secretarial grades	10/2019	Quarterly	Grade, rank, establishment (CSV)
11.	Miscellaneous/ Establishment figures of EO grade	10/2019	Quarterly	Rank, establishment (CSV)
12.	Miscellaneous/ Establishment figures of Official Languages Officer, Simultaneous Interpreter and Calligraphist Grades	10/2019	Quarterly	Grade, Rank, establishment (CSV)
13.	Miscellaneous/ Establishment figures of Training Officer grade	10/2019	Quarterly	Rank, establishment (CSV)

#	Type of Data/ Name of Dataset	Release Date (in mm/yyyy)	Frequency of Update	Remarks
14.	Miscellaneous/ Civil Service Personnel Statistics ("CSPS") – Annually-updated figures	10/2019	Annually	Establishment and strength, staff-related expenditure, appointments to the civil service, staff wastage, disciplinary cases (CSV)
15.	Miscellaneous/ CSPS – Quarterly-updated figures	10/2019	Quarterly	Establishment and strength, appointments to the civil service, staff wastage (CSV)
16.	Miscellaneous/ Civil service ("CS") pay scales and Independent Commission Against Corruption ("ICAC") pay scales	10/2019	As and when the Finance Committee of the Legislative Council approves the adjustment to the CS/ICAC pay scales	Pay points and effective date of the 12 pay scales (CSV)
17.	Miscellaneous/ Civil Service College Annual Training Statistics	02/2020	Annually	Type of training programmes, number of trainees / trainee-days (CSV)
18.	Miscellaneous/ Employment of Full-time Non-Civil Service Contract staff by Bureaux/Departments	11/2020	Right after the annual report to the Public Service Panel of the Legislative Council has been published	Breakdown of the number of full-time non-civil service contract staff employed by bureaux/departments (CSV)

#	Type of Data/ Name of Dataset	Target Release Date (in mm/yyyy)	Frequency of Update	Remarks
19.	Miscellaneous/ Recruitment figures for grades participating in the Joint Recruitment Examination	12/2021	Annually	Number of applications received and number of officers appointed (CSV)

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