

Civil Service Bureau

Open Data Plan for 2022 to 2024

A. Departmental datasets to be released in 2022

#	Type of Data/ Name of Dataset	Target Release Date (in mm/yyyy)	Frequency of Update	Remarks
	N/A			

B. Departmental datasets to be released in 2023 and 2024

#	Type of Data/ Name of Dataset	Target Release Date (in mm/yyyy)	Frequency of Update	Remarks
	N/A			

C. Datasets planned to be opened up by other organisations

(1) Name of organisation

#	Type of Data/ Name of Dataset	Target Release Date (in mm/yyyy)	Frequency of Update	Remarks
	N/A			

D. Progress: Datasets already uploaded to PSI Portal by Department and other organisations

#	Type of Data/ Name of Dataset	Release Date (in mm/yyyy)	Frequency of Update	Remarks
1.	Miscellaneous/ Data on government job vacancies being advertised on the online Government Vacancies Enquiry System	06/2019	Hourly	Job number, department, job title, salary, entry requirement, academic requirement, duties, terms of appointment, how to apply, enquiry address, enquiry telephone, closing date, advertising date (JSON)
2.	Miscellaneous/ Timetable of internship programme of Administrative Officer (AO) grade	06/2019	Half-yearly	Events, period (CSV)
3.	Miscellaneous/ Examination Schedule of Common Recruitment Examination and Basic Law Test (Degree / Professional Grades) and Joint Recruitment Examination	08/2019	Quarterly	Events, period (CSV)
4.	Miscellaneous/ Timetable of the annual Executive Officer (EO) recruitment exercise	09/2019	As and when necessary	Events, period (CSV)
5.	Miscellaneous/ Timetable of the Open Recruitment Exercise (ORE) for the post of Assistant Clerical Officer	09/2019	As and when necessary	Events, period (CSV)
6.	Miscellaneous/ Timetable of the ORE for the post of Clerical Assistant	09/2019	As and when necessary	Events, period (CSV)

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7.	Miscellaneous/ Timetable of the ORE for the post of Personal Secretary II	09/2019	As and when necessary	Events, period (CSV)
8.	Miscellaneous/ Timetable of recruitment exercise of AO grade	09/2019	As and when necessary	Events, period (CSV)
9.	Miscellaneous/ Establishment figures of AO grade	10/2019	Quarterly	Rank, establishment (CSV)
10.	Miscellaneous/ Establishment figures of Clerical and Secretarial grades	10/2019	Quarterly	Grade, rank, establishment (CSV)
11.	Miscellaneous/ Establishment figures of EO grade	10/2019	Quarterly	Rank, establishment (CSV)
12.	Miscellaneous/ Establishment figures of Official Languages Officer, Simultaneous Interpreter and Calligraphist Grades	10/2019	Quarterly	Grade, Rank, establishment (CSV)
13.	Miscellaneous/ Establishment figures of Training Officer grade	10/2019	Quarterly	Rank, establishment (CSV)
14.	Miscellaneous/ Civil Service Personnel Statistics (“CSPS”) – Annually-updated figures	10/2019	Annually	Establishment and strength, staff- related expenditure, appointments to the civil service, staff wastage, disciplinary cases (CSV)

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15.	Miscellaneous/ CSPS – Quarterly-updated figures	10/2019	Quarterly	Establishment and strength, appointments to the civil service, staff wastage (CSV)
16.	Miscellaneous/ Civil service (“CS”) pay scales and Independent Commission Against Corruption (“ICAC”) pay scales	10/2019	As and when the Finance Committee of the Legislative Council approves the adjustment to the CS/ICAC pay scales	Pay points and effective date of the 12 pay scales (CSV)
17.	Miscellaneous/ Civil Service Training and Development Institute Annual Training Statistics	02/2020	Annually	Type of training programmes, number of trainees / trainee-ays (CSV)
18.	Miscellaneous/ Employment of Full-time Non-Civil Service Contract staff by Bureaux/Departments	11/2020	Right after the annual report to the Public Service Panel of the Legislative Council has been published	Breakdown of the number of full-time non-civil service contract staff employed by bureaux/departments (CSV)
19.	Miscellaneous/ Recruitment figures for grades participating in the Joint Recruitment Examination	12/2021	Annually	Number of applications received and number of officers appointed (CSV)

**Civil Service Bureau
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