

Civil Service Bureau

Open Data Plan for 2021 to 2023

A. Departmental datasets to be released in 2021

| # | Type of Data/ Name of Dataset | Target Release Date (in mm/yyyy) | Frequency of Update | Remarks |
|---|---|-------------------------------------|---------------------|--|
| 1 | Miscellaneous/ Recruitment figures for grades participating in the Joint Recruitment Examination | 12/2021 | Annually | Number of applications received and number of officers appointed (CSV) |

B. Departmental datasets to be released in 2022 and 2023

| # | Type of Data/ Name of Dataset | Target Release Date (in mm/yyyy) | Frequency of Update | Remarks |
|---|-------------------------------|-------------------------------------|---------------------|---------|
| | N/A | | | |

C. Datasets planned to be opened up by other organisations

(1) Name of organisation

| # | Type of Data/ Name of Dataset | Target Release Date (in mm/yyyy) | Frequency of Update | Remarks |
|---|-------------------------------|-------------------------------------|---------------------|---------|
| | N/A | | | |

D. Progress: Datasets already uploaded to PSI Portal by Department and other organisations

| # | Type of Data/ Name of Dataset | Release Date (in mm/yyyy) | Frequency of Update | Remarks |
|----|--|---------------------------|-----------------------|---|
| 1. | Miscellaneous/ Data on government job vacancies being advertised on the online Government Vacancies Enquiry System | 06/2019 | Hourly | Job number, department, job title, salary, entry requirement, academic requirement, duties, terms of appointment, how to apply, enquiry address, enquiry telephone, closing date, advertising date (JSON) |
| 2. | Miscellaneous/ Timetable of internship programme of Administrative Officer (AO) grade | 06/2019 | Half-yearly | Events, period (CSV) |
| 3. | Miscellaneous/ Examination Schedule of Common Recruitment Examination and Basic Law Test (Degree / Professional Grades) and Joint Recruitment Examination | 08/2019 | Quarterly | Events, period (CSV) |
| 4. | Miscellaneous/ Timetable of the annual Executive Officer (EO) recruitment exercise | 09/2019 | As and when necessary | Events, period (CSV) |
| 5. | Miscellaneous/ Timetable of the Open Recruitment Exercise (ORE) for the post of Assistant Clerical Officer | 09/2019 | As and when necessary | Events, period (CSV) |
| 6. | Miscellaneous/ Timetable of the ORE for the post of Clerical Assistant | 09/2019 | As and when necessary | Events, period (CSV) |

| # | Type of Data/ Name of Dataset | Release Date (in mm/yyyy) | Frequency of Update | Remarks |
|-----|--|------------------------------|-----------------------|---|
| 7. | Miscellaneous/ Timetable of the ORE for the post of Personal Secretary II | 09/2019 | As and when necessary | Events, period (CSV) |
| 8. | Miscellaneous/ Timetable of recruitment exercise of AO grade | 09/2019 | As and when necessary | Events, period (CSV) |
| 9. | Miscellaneous/ Establishment figures of AO grade | 10/2019 | Quarterly | Rank, establishment (CSV) |
| 10. | Miscellaneous/ Establishment figures of Clerical and Secretarial grades | 10/2019 | Quarterly | Grade, rank, establishment (CSV) |
| 11. | Miscellaneous/ Establishment figures of EO grade | 10/2019 | Quarterly | Rank, establishment (CSV) |
| 12. | Miscellaneous/ Establishment figures of Official Languages Officer, Simultaneous Interpreter and Calligraphist Grades | 10/2019 | Quarterly | Grade, Rank, establishment (CSV) |
| 13. | Miscellaneous/ Establishment figures of Training Officer grade | 10/2019 | Quarterly | Rank, establishment (CSV) |
| 14. | Miscellaneous/ Civil Service Personnel Statistics (“CSPS”) – Annually-updated figures | 10/2019 | Annually | Establishment and strength, staff-related expenditure, appointments to the civil service, staff wastage, disciplinary cases (CSV) |

| # | Type of Data/ Name of Dataset | Release Date (in mm/yyyy) | Frequency of Update | Remarks |
|-----|---|------------------------------|---|---|
| 15. | Miscellaneous/ CSPS – Quarterly-updated figures | 10/2019 | Quarterly | Establishment and strength, appointments to the civil service, staff wastage (CSV) |
| 16. | Miscellaneous/ Civil service (“CS”) pay scales and Independent Commission Against Corruption (“ICAC”) pay scales | 10/2019 | As and when the Legislative Council approves the adjustment to the CS/ICAC pay scales or when there is update to the effective date of the CS/ICAC pay scales | Pay points and effective date of the 12 pay scales (CSV) |
| 17. | Miscellaneous/ Civil Service Training and Development Institute Annual Training Statistics | 02/2020 | Annually | Type of training programmes, number of trainees / trainee-ays (CSV) |
| 18. | Miscellaneous/ Employment of Full-time Non-Civil Service Contract staff by Bureaux/Departments | 11/2020 | Annually | Breakdown of the number of full-time non-civil service contract staff employed by bureaux/departments (CSV) |

**Civil Service Bureau
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