

Panel on Public Service
Follow-up to meeting on 20 January 2003

Voluntary Retirement Scheme

- (a) (i) & (ii) Statistics on the number and rank of VR takers and deleted posts by department/bureau are at Annex 1. As there have been redeployment of general grade and common grade staff among departments, the number of VR takers in a department may not be the same as its number of deleted posts but the total number of VR takers compared to the number of posts deleted within the civil service is the same.
- (iii) Statistics on posts vacated by VR takers which were subsequently filled by promotion between 1 January 2001 and 31 December 2002 are at Annex 2.
- (b) The savings in annual salaries under the first VR Scheme is \$1458 million. After deducting cost for service delivery through non-civil service means, the net savings for the first VR Scheme is \$774 million per year.
- (c) 2672 VR takers had five or less than five years of active service before reaching normal retirement age and the total amount of VR payment is about \$384 million.

Number of VR takers and deleted posts (breakdown by bureau/department)

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
Agriculture, Fisheries and Conservation Department				
	Artisan	Artisan	35	1
	Calligraphist	Calligraphist	1	0
	Car Park Attendant	Car Park Attendant II	1	1
	Chinese Language Officer	Senior Chinese Language Officer	1	0
		Chinese Language Officer II	1	0
	Clerical Assistant	Clerical Assistant	5	2
	Clerical Officer	Senior Clerical Officer	1	0
		Clerical Officer	4	2
		Assistant Clerical Officer	2	3
	Laboratory Attendant	Laboratory Attendant	1	0
	Motor Driver	Motor Driver	6	10
	Office Assistant	Office Assistant	1	2
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	2	0
	Property Attendant	Property Attendant	0	0
	Senior Artisan	Senior Artisan	1	0
	Special Driver	Special Driver	1	1
	Supplies Attendant	Supplies Attendant	1	1
	Supplies Supervisor	Supplies Supervisor I	1	1
		Supplies Supervisor II	1	1
	Workman	Workman I	76	28
		Workman II	16	105
	Works Supervisor	Works Supervisor I	1	0
		Works Supervisor II	2	0
Architectural Services Department				
	Chinese Language Officer	Senior Chinese Language Officer	0	1
		Chinese Language Officer II	0	1
	Clerical Assistant	Clerical Assistant	8	0
	Clerical Officer	Senior Clerical Officer	4	0
		Clerical Officer	5	0
		Assistant Clerical Officer	18	0
	Confidential Assistant	Confidential Assistant	1	0
	Motor Driver	Motor Driver	1	0

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Office Assistant	Office Assistant	1	0
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	1	0
	Photoprinter	Photoprinter II	1	1
	Supplies Supervisor	Supplies Supervisor II	1	0
	Typist	Typist	2	0
	Workman	Workman I	3	0
		Workman II	1	0
	Works Supervisor	Works Supervisor I	3	0
Works Supervisor II		1	4	
Audit Commission				
	Clerical Assistant	Clerical Assistant	0	1
	Clerical Officer	Clerical Officer	2	1
		Assistant Clerical Officer	2	2
	Office Assistant	Office Assistant	1	0
Auxiliary Medical Service				
	Artisan	Artisan	1	0
Buildings Department				
	Calligraphist	Calligraphist	3	1
	Chinese Language Officer	Chinese Language Officer II	0	6
	Clerical Assistant	Clerical Assistant	2	16
	Clerical Officer	Senior Clerical Officer	5	0
		Clerical Officer	8	0
		Assistant Clerical Officer	3	29
	Data Processor	Data Processor	1	1
	Motor Driver	Motor Driver	1	0
	Office Assistant	Office Assistant	2	2
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	2	0
	Supervisor of Typing Services	Supervisor of Typing Services	0	1
	Supplies Supervisor	Supplies Supervisor II	0	1
	Typist	Senior Typist	0	1
		Typist	2	5
	Workman	Workman II	2	0
Census and Statistics Department				
	Chinese Language Officer	Chinese Language Officer II	1	1
	Clerical Assistant	Clerical Assistant	4	15

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Clerical Officer	Clerical Officer	12	4
		Assistant Clerical Officer	44	53
	Office Assistant	Office Assistant	3	0
	Personal Secretary	Personal Secretary II	1	0
	Supervisor of Typing Services	Supervisor of Typing Services	1	0
	Supplies Supervisor	Supplies Supervisor I	0	1
		Supplies Supervisor II	0	1
	Workman	Workman II	1	0
Chief Executive's Office				
	Chauffeur	Personal Chauffeur	2	0
Civil Aviation Department				
	Clerical Assistant	Clerical Assistant	1	0
	Clerical Officer	Senior Clerical Officer	1	0
		Clerical Officer	2	0
		Assistant Clerical Officer	1	0
	Confidential Assistant	Confidential Assistant	1	0
	Office Assistant	Office Assistant	3	2
	Personal Secretary	Personal Secretary I	2	0
	Special Driver	Special Driver	1	0
Civil Aid Service				
	Artisan	Artisan	1	0
	Clerical Officer	Assistant Clerical Officer	1	0
	Supplies Supervisor	Supplies Supervisor I	1	0
	Telephone Operator	Telephone Operator	0	1
	Workman	Workman I	1	1
		Workman II	1	1
Civil Engineering Department				
	Artisan	Artisan	11	12
	Chainman	Chainman	20	20
	Clerical Assistant	Clerical Assistant	1	3
	Clerical Officer	Assistant Clerical Officer	2	0
	Confidential Assistant	Confidential Assistant	1	0
	Laboratory Attendant	Laboratory Attendant	2	2
	Motor Driver	Motor Driver	2	2
	Property Attendant	Property Attendant	2	0
	Personal Secretary	Senior Personal Secretary	1	0
		Personal Secretary I	1	0
		Personal Secretary II	1	0

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Photoprinter	Photoprinter II	1	0
	Senior Artisan	Senior Artisan	2	3
	Supervisor of Typing Services	Supervisor of Typing Services	0	1
	Supplies Supervisor	Supplies Supervisor I	1	0
	Typist	Senior Typist	1	1
		Typist	1	10
	Workman	Workman I	0	1
		Workman II	3	3
Civil Service Training and Development Institute				
	Calligraphist	Calligraphist	0	1
	Clerical Assistant	Clerical Assistant	2	1
	Clerical Officer	Clerical Officer	2	0
	Office Assistant	Office Assistant	0	1
	Supplies Supervisor	Supplies Supervisor II	1	0
	Typist	Typist	2	4
Companies Registry				
	Clerical Assistant	Clerical Assistant	4	23
	Clerical Officer	Clerical Officer	2	0
		Assistant Clerical Officer	8	19
	Office Assistant	Office Assistant	4	4
	Personal Secretary	Personal Secretary I	1	0
	Photographer	Photographer II	0	1
Correctional Services Department				
	Chinese Language Officer	Chinese Language Officer I	1	1
		Chinese Language Officer II	0	1
	Clerical Assistant	Clerical Assistant	4	0
	Clerical Officer	Senior Clerical Officer	2	0
		Clerical Officer	7	0
		Assistant Clerical Officer	15	1
	Confidential Assistant	Confidential Assistant	0	1
	Office Assistant	Office Assistant	1	0
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	1	1
	Supplies Attendant	Supplies Attendant	1	0
	Supplies Supervisor	Supplies Supervisor II	6	0
	Telephone Operator	Telephone Operator	1	1
	Typist	Senior Typist	1	0
		Typist	1	2

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Workman	Workman II	9	0
Customs and Excise Department				
	Calligraphist	Calligraphist	0	1
	Chinese Language Officer	Senior Chinese Language Officer	1	0
		Chinese Language Officer II	2	0
	Clerical Assistant	Clerical Assistant	11	66
	Clerical Officer	Senior Clerical Officer	0	1
		Clerical Officer	10	10
		Assistant Clerical Officer	5	20
	Confidential Assistant	Confidential Assistant	6	1
	Data Processor	Data Processor	6	6
	Motor Driver	Motor Driver	5	0
	Office Assistant	Office Assistant	2	6
	Personal Secretary	Senior Personal Secretary	1	0
		Personal Secretary I	3	0
		Personal Secretary II	1	0
	Special Driver	Special Driver	2	0
	Supplies Attendant	Supplies Attendant	1	0
	Supplies Supervisor	Supplies Supervisor II	3	0
	Typist	Senior Typist	0	1
		Typist	2	3
	Workman	Workman II	3	3
Department of Health				
	Artisan	Artisan	3	0
	Chinese Language Officer	Chinese Language Officer II	0	2
	Clerical Assistant	Clerical Assistant	36	49
	Clerical Officer	Senior Clerical Officer	1	1
		Clerical Officer	19	1
		Assistant Clerical Officer	49	42
	Confidential Assistant	Confidential Assistant	1	2
	Darkroom Technician	Darkroom Technician	3	3
	Dental Technician	Dental Technologist	3	0
		Dental Technician I	3	0
		Dental Technician II	0	6
	Inoculator	Senior Inoculator	1	0
		Inoculator	7	8
	Laboratory Attendant	Laboratory Attendant	16	11
	Midwife	Midwife	35	35
	Motor Driver	Motor Driver	1	0

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Office Assistant	Office Assistant	9	13
	Property Attendant	Property Attendant	17	18
	Personal Secretary	Personal Secretary II	2	4
	Radiographic Technician	Senior Radiographic Technician	3	2
		Radiographic Technician	1	2
	Supplies Attendant	Supplies Attendant	2	2
	Supplies Supervisor	Supplies Supervisor I	2	0
		Supplies Supervisor II	2	2
	Telephone Operator	Telephone Operator	2	2
	Typist	Typist	0	2
	Ward Attendant	Ward Attendant	4	4
	Workman	Workman I	2	1
Workman II		101	96	
Department of Justice				
	Calligraphist	Calligraphist	1	1
	Chinese Language Officer	Senior Chinese Language Officer	0	1
		Chinese Language Officer I	2	3
		Chinese Language Officer II	0	1
	Clerical Assistant	Clerical Assistant	12	8
	Clerical Officer	Clerical Officer	5	0
		Assistant Clerical Officer	13	3
	Confidential Assistant	Confidential Assistant	1	0
	Office Assistant	Office Assistant	1	6
	Personal Secretary	Personal Secretary I	2	0
		Personal Secretary II	4	5
	Supervisor of Typing Services	Supervisor of Typing Services	2	0
	Typist	Senior Typist	1	0
Typist		2	2	
Drainage Services Department				
	Calligraphist	Calligraphist	1	0
	Chainman	Chainman	11	7
	Clerical Assistant	Clerical Assistant	2	0
	Clerical Officer	Clerical Officer	6	0
		Assistant Clerical Officer	15	0
	Laboratory Attendant	Laboratory Attendant	1	1
	Motor Driver	Motor Driver	3	1
	Office Assistant	Office Assistant	0	1

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	3	0
	Special Driver	Special Driver	3	1
	Supplies Attendant	Supplies Attendant	1	0
	Typist	Senior Typist	1	0
	Workman	Workman I	9	9
		Workman II	6	10
Education Department				
	Artisan	Artisan	3	3
	Clerical Assistant	Clerical Assistant	15	24
	Clerical Officer	Senior Clerical Officer	4	1
		Clerical Officer	35	7
		Assistant Clerical Officer	56	8
	Motor Driver	Motor Driver	1	0
	Office Assistant	Office Assistant	4	12
	Personal Secretary	Personal Secretary I	1	1
	Supervisor of Typing Services	Supervisor of Typing Services	0	2
	Supplies Supervisor	Supplies Supervisor I	1	0
		Supplies Supervisor II	1	1
	Typist	Typist	1	15
	Workman	Workman II	85	85
	Workshop Attendant	Workshop Attendant	24	24
Electrical and Mechanical Services Department				
	Artisan	Artisan	32	43
	Calligraphist	Calligraphist	1	1
	Chinese Language Officer	Senior Chinese Language Officer	1	0
	Clerical Assistant	Clerical Assistant	11	11
	Clerical Officer	Clerical Officer	8	0
		Assistant Clerical Officer	20	3
	Confidential Assistant	Confidential Assistant	1	0
	Lift Operator	Lift Operator	1	1
	Mechanical Inspector	Assistant Mechanical Inspector	1	0
		Mechanical Inspector	1	0
		Senior Mechanical Inspector	1	0
	Motor Driver	Motor Driver	8	6
	Office Assistant	Office Assistant	0	11
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	2	0

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Property Attendant	Property Attendant	5	5
	Senior Artisan	Senior Artisan	18	4
	Supplies Attendant	Supplies Attendant	1	4
	Supplies Supervisor	Supplies Supervisor I	4	2
		Supplies Supervisor II	7	6
	Timekeeper/Checker	Timekeeper	3	3
	Typist	Senior Typist	1	1
		Typist	0	4
	Workman	Workman I	5	23
		Workman II	7	18
	Works Supervisor	Works Supervisor I	9	0
Works Supervisor II		13	3	
Environmental Protection Department				
	Clerical Assistant	Clerical Assistant	5	4
	Calligraphist	Calligraphist	0	2
	Chinese Language Officer	Senior Chinese Language Officer	1	0
	Clerical Officer	Clerical Officer	6	0
		Assistant Clerical Officer	11	8
	Foreman	Senior Foreman	2	1
		Foreman	2	3
	Motor Driver	Motor Driver	1	0
	Office Assistant	Office Assistant	0	1
	Supplies Attendant	Supplies Attendant	1	1
	Supplies Supervisor	Supplies Supervisor I	1	0
	Typist	Senior Typist	1	1
		Typist	1	4
	Workman	Workman I	1	1
		Workman II	2	1
Fire Services Department				
	Calligraphist	Calligraphist	1	0
	Clerical Assistant	Clerical Assistant	3	1
	Clerical Officer	Senior Clerical Officer	4	0
		Clerical Officer	3	0
		Assistant Clerical Officer	16	1
	Confidential Assistant	Confidential Assistant	1	0
	Cook	Cook	28	29
	Data Processor	Data Processor	8	8
	Ganger	Ganger	1	1
	Office Assistant	Office Assistant	2	0

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Personal Secretary	Personal Secretary II	0	1
	Property Attendant	Property Attendant	8	8
	Supplies Supervisor	Supplies Supervisor II	1	0
	Telephone Operator	Telephone Operator	0	1
	Typist	Senior Typist	0	1
	Workman	Workman II	28	50
Food and Environmental Hygiene Department				
	Artisan	Artisan	33	21
	Calligraphist	Calligraphist	1	0
	Clerical Assistant	Clerical Assistant	20	0
	Clerical Officer	Senior Clerical Officer	2	0
		Clerical Officer	22	1
		Assistant Clerical Officer	33	1
	Foreman	Senior Overseer	6	2
		Overseer	68	25
		Senior Foreman	80	80
		Foreman	305	300
	Ganger	Ganger	94	65
	Laboratory Attendant	Laboratory Attendant	1	0
	Motor Driver	Motor Driver	72	67
	Office Assistant	Office Assistant	4	4
	Personal Secretary	Personal Secretary I	3	0
		Personal Secretary II	4	0
	Property Attendant	Property Attendant	7	7
	Senior Artisan	Senior Artisan	2	0
	Special Driver	Special Driver	211	211
	Supervisor of Typing Services	Supervisor of Typing Services	1	1
	Supplies Supervisor	Supplies Supervisor II	1	0
	Transport Services Officer	Chief Transport Services Officer	1	0
		Senior Transport Services Officer	1	0
		Transport Services Officer II	1	1
	Typist	Typist	3	3
	Workman	Workman I	262	245
		Workman II	1627	1,799
	Works Supervisor	Works Supervisor I	5	0
		Works Supervisor II	3	1

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
Government Flying Service				
	Office Assistant	Office Assistant	0	1
	Supplies Supervisor	Senior Supplies Supervisor	1	0
		Supplies Supervisor I	2	0
Government Laboratory				
	Calligraphist	Calligraphist	0	1
	Chinese Language Officer	Chinese Language Officer II	0	1
	Clerical Officer	Assistant Clerical Officer	1	0
	Laboratory Attendant	Laboratory Attendant	1	0
Government Land Transport Agency				
	Chauffeur	Personal Chauffeur	2	1
		Chauffeur	2	2
	Clerical Assistant	Clerical Assistant	2	1
	Clerical Officer	Clerical Officer	1	0
	Motor Driver	Motor Driver	7	7
	Personal Secretary	Personal Secretary II	1	1
	Transport Services Officer	Transport Services Officer II	0	1
	Workman	Workman I	1	1
Government Property Agency				
	Building Supervisor	Senior Building Supervisor	1	0
		Building Supervisor	1	0
		Assistant Building Supervisor	1	3
	Clerical Officer	Assistant Clerical Officer	2	0
	Data Processor	Data Processor	4	4
	Office Assistant	Office Assistant	0	1
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	1	0
	Property Attendant	Property Attendant	5	5
	Supplies Supervisor	Supplies Supervisor I	1	0
Government Secretariat				
	Calligraphist	Senior Calligraphist	1	0
		Calligraphist	2	5
	Chinese Language Officer	Chief Chinese Language Officer	1	0
		Senior Chinese Language Officer	4	2
		Chinese Language Officer I	1	2
		Chinese Language Officer II	2	0
	Clerical Assistant	Clerical Assistant	14	22

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Clerical Officer	Senior Clerical Officer	10	1
		Clerical Officer	21	3
		Assistant Clerical Officer	19	8
	Confidential Assistant	Senior Confidential Assistant	2	0
		Confidential Assistant	14	1
	Data Processor	Data Preparation Supervisor	1	1
		Data Processor	5	5
	Motor Driver	Motor Driver	1	0
	Office Assistant	Office Assistant	3	9
	Personal Secretary	Senior Personal Assistant	2	0
		Personal Assistant	3	0
		Personal Secretary I	16	6
		Personal Secretary II	16	20
	Property Attendant	Property Attendant	5	6
	Supervisor of Typing Services	Supervisor of Typing Services	1	1
	Supplies Supervisor	Supplies Supervisor II	1	0
	Typist	Senior Typist	1	1
		Typist	4	9
	Workman	Workman II	5	4
Government Supplies Department				
	Artisan	Artisan	8	13
	Data Processor	Data Processor	1	1
	Foreman	Foreman	13	13
	Ganger	Ganger	13	13
	Motor Driver	Motor Driver	0	15
	Supplies Attendant	Supplies Attendant	3	7
	Supplies Supervisor	Senior Supplies Supervisor	2	1
		Supplies Supervisor I	13	0
		Supplies Supervisor II	3	2
	Typist	Typist	1	0
	Workman	Workman I	2	2
		Workman II	9	13
	Works Supervisor	Works Supervisor II	1	1
Highways Department				
	Artisan	Artisan	18	29
	Chainman	Chainman	17	0
	Clerical Assistant	Clerical Assistant	3	0

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Clerical Officer	Senior Clerical Officer	2	0
		Clerical Officer	5	0
		Assistant Clerical Officer	11	0
	Confidential Assistant	Confidential Assistant	1	0
	Motor Driver	Motor Driver	5	5
	Office Assistant	Office Assistant	2	0
	Personal Secretary	Personal Secretary II	1	0
	Property Attendant	Property Attendant	1	4
	Senior Artisan	Senior Artisan	12	12
	Supplies Supervisor	Supplies Supervisor II	2	0
	Timekeeper/Checker	Timekeeper	2	2
	Transport Services Officer	Transport Services Officer I	1	0
	Typist	Typist	5	0
	Workman	Workman II	17	12
Home Affairs Department				
	Calligraphist	Calligraphist	8	3
	Chinese Language Officer	Chief Chinese Language Officer	1	0
		Chinese Language Officer I	4	0
		Chinese Language Officer II	2	23
	Clerical Assistant	Clerical Assistant	16	16
	Clerical Officer	Clerical Officer	21	1
		Assistant Clerical Officer	27	20
	Motor Driver	Motor Driver	2	1
	Office Assistant	Office Assistant	3	3
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	1	3
	Property Attendant	Property Attendant	1	1
	Supplies Supervisor	Supplies Supervisor II	2	2
	Typist	Senior Typist	2	0
		Typist	5	4
	Workman	Workman II	10	10
	Works Supervisor	Works Supervisor I	1	0
Hospital Authority				
	Artisan	Artisan	36	36
	Clerical Officer	Senior Clerical Officer	0	1
	Cook	Cook	49	49
	Darkroom Technician	Darkroom Technician	15	15
	Foreman	Senior Foreman	5	5
		Foreman	3	3

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Ganger	Ganger	3	3
	Head Property Attendant	Head Property Attendant	3	3
	Laboratory Attendant	Laboratory Attendant	29	29
	Midwife	Midwife	20	20
	Property Attendant	Property Attendant	27	27
	Photographer	Photographer I	1	1
	Senior Artisan	Senior Artisan	3	3
	Ward Attendant	Ward Attendant	361	361
	Workman	Workman I	26	26
		Workman II	197	197
Hong Kong Monetary Authority				
	Chauffeur	Chauffeur	0	1
	Personal Secretary	Personal Assistant	1	1
		Senior Personal Secretary	1	1
		Personal Secretary I	4	4
Hong Kong Observatory				
	Calligraphist	Calligraphist	1	1
	Chinese Language Officer	Senior Chinese Language Officer	0	1
		Chinese Language Officer II	0	1
	Clerical Officer	Senior Clerical Officer	1	0
		Clerical Officer	1	0
		Assistant Clerical Officer	1	0
	Motor Driver	Motor Driver	1	0
	Office Assistant	Office Assistant	2	0
	Personal Secretary	Personal Secretary II	1	0
	Property Attendant	Property Attendant	3	0
	Workman	Workman II	2	0
Hong Kong Police Force				
	Artisan	Artisan	22	37
	Calligraphist	Calligraphist	2	0
	Chinese Language Officer	Chinese Language Officer I	1	0
		Chinese Language Officer II	0	2
	Clerical Assistant	Clerical Assistant	64	28
	Clerical Officer	Senior Clerical Officer	11	1
		Clerical Officer	33	6
		Assistant Clerical Officer	72	25
	Confidential Assistant	Senior Confidential Assistant	1	0
		Confidential Assistant	20	0
	Cook	Cook	53	53

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Data Processor	Data Processor	3	3
	Foreman	Senior Foreman	2	2
		Foreman	2	2
	Office Assistant	Office Assistant	7	21
	Personal Secretary	Senior Personal Secretary	1	0
		Personal Secretary I	5	0
		Personal Secretary II	12	5
	Police Communications Assistant	Police Communications Assistant	2	0
	Police Communications Computer Operator	Police Communications Computer Operator	1	0
	Police Translator	Senior Police Translator	17	1
		Police Translator I	50	33
		Police Translator II	33	66
	Property Attendant	Property Attendant	2	2
	Senior Artisan	Senior Artisan	2	1
	Supervisor of Typing Services	Supervisor of Typing Services	1	0
	Supplies Supervisor	Supplies Supervisor I	2	0
		Supplies Supervisor II	3	2
	Typist	Senior Typist	7	7
		Typist	17	1
	Workman	Workman I	10	10
		Workman II	153	203
Housing Department				
	Calligraphist	Calligraphist	0	2
	Chainman	Chainman	4	4
	Chinese Language Officer	Senior Chinese Language Officer	1	0
		Chinese Language Officer I	2	0
		Chinese Language Officer II	1	2
	Clerical Assistant	Clerical Assistant	49	267
	Clerical Officer	Senior Clerical Officer	6	0
		Clerical Officer	49	39
		Assistant Clerical Officer	88	285
	Confidential Assistant	Confidential Assistant	6	3
	Data Processor	Data Processor	1	1
	Motor Driver	Motor Driver	52	63
	Office Assistant	Office Assistant	10	85
	Personal Secretary	Personal Secretary I	7	0
		Personal Secretary II	9	30
	Projectionist	Projectionist	1	1

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Property Attendant	Property Attendant	2	2
	Supplies Supervisor	Senior Supplies Supervisor	1	0
		Supplies Supervisor I	1	0
		Supplies Supervisor II	1	8
	Transport Services Officer	Transport Services Officer II	0	1
	Typist	Senior Typist	0	6
		Typist	3	18
Immigration Department				
	Chinese Language Officer	Chinese Language Officer I	1	0
	Clerical Assistant	Clerical Assistant	21	65
	Clerical Officer	Senior Clerical Officer	1	0
		Clerical Officer	28	6
		Assistant Clerical Officer	51	50
	Confidential Assistant	Confidential Assistant	6	0
	Head Property Attendant	Head Property Attendant	1	1
	Motor Driver	Motor Driver	2	0
	Office Assistant	Office Assistant	2	20
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	1	1
	Photographer	Photographer I	2	1
		Photographer II	6	7
	Typist	Senior Typist	1	2
		Typist	1	2
	Workman	Workman II	3	6
Independent Commission Against Corruption				
	Data Processor	Data Processor	1	1
	Photographer	Photographer II	1	1
Independent Police Complaints Council				
	Clerical Assistant	Clerical Assistant	0	1
	Clerical Officer	Clerical Officer	1	0
Inland Revenue Department				
	Calligraphist	Calligraphist	0	10
	Clerical Assistant	Clerical Assistant	27	38
	Clerical Officer	Senior Clerical Officer	10	1
		Clerical Officer	3	2
		Assistant Clerical Officer	45	77
	Office Assistant	Office Assistant	3	2

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Personal Secretary	Senior Personal Secretary	1	0
		Personal Secretary I	2	0
		Personal Secretary II	2	0
	Supervisor of Typing Services	Supervisor of Typing Services	4	2
	Supplies Supervisor	Supplies Supervisor I	1	0
	Typist	Senior Typist	4	3
		Typist	8	18
	Workman	Workman II	3	0
Information Services Department				
	Calligraphist	Calligraphist	0	3
	Clerical Assistant	Clerical Assistant	5	13
	Clerical Officer	Senior Clerical Officer	0	1
		Assistant Clerical Officer	1	3
	Confidential Assistant	Confidential Assistant	1	1
	Motor Driver	Motor Driver	1	0
	Office Assistant	Office Assistant	1	3
	Personal Secretary	Personal Secretary II	2	0
	Property Attendant	Property Attendant	1	1
	Supplies Attendant	Supplies Attendant	0	2
	Supplies Supervisor	Supplies Supervisor II	0	1
	Workman	Workman II	1	1
Information Technology Services Department				
	Personal Secretary	Personal Secretary I	1	0
	Supplies Supervisor	Supplies Supervisor I	1	0
	Workman	Workman II	1	1
Innovation and Technology Commission				
	Clerical Assistant	Clerical Assistant	2	0
	Clerical Officer	Clerical Officer	4	0
		Assistant Clerical Officer	3	1
	Confidential Assistant	Confidential Assistant	1	0
	Personal Secretary	Personal Secretary I	1	1
		Personal Secretary II	0	1
	Property Attendant	Property Attendant	1	1
	Typist	Senior Typist	1	0
	Workman	Workman II	1	0
Intellectual Property Department				
	Clerical Assistant	Clerical Assistant	1	9

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Clerical Officer	Clerical Officer	1	11
		Assistant Clerical Officer	1	21
	Office Assistant	Office Assistant	0	2
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	0	1
	Typist	Typist	1	0
Joint Secretariat for The Advisory Bodies on Civil Service and Judicial Salaries and Conditions of Service				
	Clerical Assistant	Clerical Assistant	1	3
	Clerical Officer	Clerical Officer	2	0
		Assistant Clerical Officer	1	1
	Office Assistant	Office Assistant	0	1
	Personal Secretary	Senior Personal Secretary	1	0
Judiciary				
	Calligraphist	Senior Calligraphist	1	0
		Calligraphist	1	0
	Clerical Assistant	Clerical Assistant	9	4
	Clerical Officer	Senior Clerical Officer	3	1
		Clerical Officer	22	4
		Assistant Clerical Officer	46	10
	Court Reporter	Court Reporter	14	14
	Head Property Attendant	Head Property Attendant	2	0
	Office Assistant	Office Assistant	3	0
	Property Attendant	Property Attendant	9	11
	Personal Secretary	Senior Personal Assistant	1	0
		Personal Secretary II	1	0
	Printing Technician	Printing Technician II	1	0
	Supplies Attendant	Supplies Attendant	1	1
	Supplies Supervisor	Senior Supplies Supervisor	1	0
	Supervisor of Typing Services	Supervisor of Typing Services	1	0
	Typist	Typist	5	3
Labour Department				
	Calligraphist	Calligraphist	0	1
	Chinese Language Officer	Chinese Language Officer II	1	0
	Clerical Assistant	Clerical Assistant	10	26
	Clerical Officer	Senior Clerical Officer	1	0
		Clerical Officer	21	0
		Assistant Clerical Officer	35	25
	Confidential Assistant	Confidential Assistant	0	1

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Motor Driver	Motor Driver	8	0
	Office Assistant	Office Assistant	1	1
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	1	0
	Supplies Supervisor	Supplies Supervisor II	1	0
	Typist	Typist	8	5
	Workman	Workman II	0	1
Land Registry				
	Clerical Assistant	Clerical Assistant	9	36
	Clerical Officer	Senior Clerical Officer	7	2
		Clerical Officer	21	3
		Assistant Clerical Officer	15	5
	Office Assistant	Office Assistant	0	10
	Photographer	Photographer II	1	1
	Supplies Supervisor	Supplies Supervisor II	1	0
	Workman	Workman II	1	1
Lands Department				
	Calligraphist	Calligraphist	4	1
	Chainman	Chainman	34	25
	Chinese Language Officer	Chinese Language Officer I	4	0
		Chinese Language Officer II	3	1
	Clerical Assistant	Clerical Assistant	9	15
	Clerical Officer	Senior Clerical Officer	2	0
		Clerical Officer	26	2
		Assistant Clerical Officer	39	18
	Land Inspector	Land Inspector I	35	7
		Land Inspector II	9	37
	Motor Driver	Motor Driver	14	0
	Office Assistant	Office Assistant	4	5
	Personal Secretary	Senior Personal Secretary	1	0
		Personal Secretary I	1	0
		Personal Secretary II	11	3
	Photoprinter	Photoprinter I	2	2
	Supplies Supervisor	Supplies Supervisor II	1	0
	Typist	Senior Typist	4	0
		Typist	4	8
	Workman	Workman II	3	12
	Works Supervisor	Works Supervisor I	1	1

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
Legal Aid Department				
	Chinese Language Officer	Chinese Language Officer II	0	1
	Clerical Assistant	Clerical Assistant	7	4
	Clerical Officer	Clerical Officer	3	0
		Assistant Clerical Officer	7	1
	Office Assistant	Office Assistant	1	0
	Personal Secretary	Personal Secretary II	1	2
	Supervisor of Typing Services	Supervisor of Typing Services	1	3
	Typist	Senior Typist	0	4
		Typist	2	0
Leisure and Cultural Services Department				
	Artisan	Artisan	327	164
	Calligraphist	Senior Calligraphist	1	0
		Calligraphist	2	0
	Chinese Language Officer	Senior Chinese Language Officer	2	0
		Chinese Language Officer I	2	0
	Clerical Assistant	Clerical Assistant	36	12
	Clerical Officer	Senior Clerical Officer	7	2
		Clerical Officer	49	7
		Assistant Clerical Officer	74	16
	Motor Driver	Motor Driver	15	3
	Office Assistant	Office Assistant	3	11
	Personal Secretary	Personal Secretary I	0	2
		Personal Secretary II	2	2
	Property Attendant	Property Attendant	1	1
	Special Driver	Special Driver	9	9
	Senior Artisan	Senior Artisan	36	3
	Supplies Supervisor	Supplies Supervisor II	1	2
	Transport Services Officer	Transport Services Officer II	1	0
	Typist	Typist	2	0
	Workman	Workman I	494	517
	Workman II	58	210	
Management Services Agency				
	Clerical Assistant	Clerical Assistant	0	1
	Clerical Officer	Assistant Clerical Officer	0	2
	Office Assistant	Office Assistant	0	1
	Personal Secretary	Personal Secretary I	1	2

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
Marine Department				
	Artisan	Artisan	40	49
	Chinese Language Officer	Chinese Language Officer II	1	0
	Clerical Assistant	Clerical Assistant	2	4
	Clerical Officer	Senior Clerical Officer	0	2
		Clerical Officer	7	1
		Assistant Clerical Officer	3	2
	Data Processor	Data Processor	1	1
	Electrical Inspector	Chief Technical Officer	1	0
		Senior Electrical Inspector	0	1
	Launch Master	Senior Launch Master	10	0
		Launch Master	11	11
		Launch Assistant	17	28
	Launch Mechanic	Senior Launch Mechanic	2	2
		Launch Mechanic	3	3
	Mechanical Inspector	Chief Technical Officer	1	0
		Senior Mechanical Inspector	1	1
		Mechanical Inspector	1	0
		Assistant Mechanical Inspector	0	2
	Motor Driver	Motor Driver	1	0
	Office Assistant	Office Assistant	2	2
	Personal Secretary	Senior Personal Secretary	1	0
		Personal Secretary I	2	0
	Property Attendant	Property Attendant	6	6
	Sailor	Senior Coxswain	2	2
		Coxswain	3	3
		Sailor	1	0
	Ship Inspector	Chief Ship Inspector	1	0
		Senior Ship Inspector	1	2
		Ship Inspector	2	1
		Assistant Ship Inspector	0	1
	Senior Artisan	Senior Artisan	11	6
	Supplies Supervisor	Supplies Supervisor II	1	0
	Typist	Typist	1	0
	Workman	Workman I	1	1
		Workman II	9	9
	Works Supervisor	Works Supervisor I	6	2

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
Office of the Ombudsman				
	Calligraphist	Calligraphist	0	2
	Chinese Language Officer	Chief Chinese Language Officer	0	1
		Senior Chinese Language Officer	1	3
		Chinese Language Officer I	0	2
	Clerical Assistant	Clerical Assistant	0	5
	Clerical Officer	Clerical Officer	0	2
		Assistant Clerical Officer	2	11
	Office Assistant	Office Assistant	0	3
	Personal Secretary	Personal Assistant	0	1
		Personal Secretary I	0	3
Personal Secretary II		1	9	
Office of the Telecommunications Authority				
	Calligraphist	Calligraphist	0	1
	Chinese Language Officer	Chinese Language Officer II	0	2
	Clerical Assistant	Clerical Assistant	0	8
	Clerical Officer	Assistant Clerical Officer	2	5
	Office Assistant	Office Assistant	0	1
	Personal Secretary	Personal Secretary II	0	5
	Property Attendant	Property Attendant	1	1
	Supplies Supervisor	Supplies Supervisor II	0	1
Official Languages Agency				
	Calligraphist	Senior Calligraphist	2	0
		Calligraphist	3	2
	Chinese Language Officer	Chief Chinese Language Officer	1	0
		Senior Chinese Language Officer	10	2
		Chinese Language Officer I	7	1
		Chinese Language Officer II	0	3
	Clerical Officer	Assistant Clerical Officer	1	0
	Personal Secretary	Personal Secretary II	2	0
Official Receiver's Office				
	Clerical Officer	Senior Clerical Officer	1	0
		Clerical Officer	7	0
		Assistant Clerical Officer	3	0
	Personal Secretary	Personal Secretary II	0	3
Planning Department				
	Calligraphist	Calligraphist	0	1
	Chinese Language Officer	Senior Chinese Language Officer	1	0
		Chinese Language Officer I	1	2

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Clerical Assistant	Clerical Assistant	3	1
	Clerical Officer	Clerical Officer	2	0
		Assistant Clerical Officer	7	0
	Confidential Assistant	Confidential Assistant	1	0
	Motor Driver	Motor Driver	1	0
	Office Assistant	Office Assistant	1	2
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	2	2
Post Office				
	Artisan	Artisan	1	1
	Calligraphist	Calligraphist	0	2
	Clerical Officer	Clerical Officer	2	1
		Assistant Clerical Officer	1	1
	Property Attendant	Property Attendant	1	1
	Supervisor of Typing Services	Supervisor of Typing Services	1	0
	Typist	Typist	1	2
	Workman	Workman II	1	1
Printing Department				
	Artisan	Artisan	2	2
	Clerical Assistant	Clerical Assistant	0	2
	Clerical Officer	Clerical Officer	1	0
		Assistant Clerical Officer	1	0
	Confidential Assistant	Confidential Assistant	1	0
	Office Assistant	Office Assistant	0	1
	Printing Officer	Chief Printing Officer	1	0
		Printing Superintendent	1	0
		Printing Officer	0	2
	Printing Technician	Senior Printing Technician	6	3
		Printing Technician I	14	11
		Printing Technician II	15	21
	Proof Reader	Chief Proof Reader	1	0
		Senior Proof Reader	2	2
		Proof Reader	4	5
	Workman	Workman I	19	19
		Workman II	8	8
Public Service Commission				
	Clerical Assistant	Clerical Assistant	0	1

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Clerical Officer	Senior Clerical Officer	1	0
		Clerical Officer	2	0
Radio Television Hong Kong				
	Artisan	Artisan	4	7
	Calligraphist	Calligraphist	3	0
	Clerical Assistant	Clerical Assistant	1	2
	Clerical Officer	Assistant Clerical Officer	3	0
	Office Assistant	Office Assistant	2	1
	Personal Secretary	Personal Secretary II	3	0
	Senior Artisan	Senior Artisan	1	0
	Supplies Attendant	Supplies Attendant	1	1
	Supplies Supervisor	Supplies Supervisor I	1	0
	Works Supervisor	Works Supervisor II	2	0
Rating and Valuation Department				
	Calligraphist	Calligraphist	0	1
	Chinese Language Officer	Chinese Language Officer II	1	0
	Clerical Assistant	Clerical Assistant	2	4
	Clerical Officer	Senior Clerical Officer	4	0
		Clerical Officer	9	0
		Assistant Clerical Officer	8	4
	Motor Driver	Motor Driver	2	1
	Office Assistant	Office Assistant	3	4
	Personal Secretary	Senior Personal Secretary	1	0
	Typist	Senior Typist	0	1
		Typist	0	2
Registration and Electoral Office				
	Clerical Assistant	Clerical Assistant	1	0
	Clerical Officer	Clerical Officer	3	0
	Office Assistant	Office Assistant	1	0
	Supplies Supervisor	Supplies Supervisor II	0	1
Social Welfare Department				
	Artisan	Artisan	1	0
	Calligraphist	Calligraphist	1	0
	Chinese Language Officer	Senior Chinese Language Officer	1	0
		Chinese Language Officer II	1	0
	Clerical Assistant	Clerical Assistant	35	152
	Clerical Officer	Senior Clerical Officer	1	0
		Clerical Officer	20	0
		Assistant Clerical Officer	51	36

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Confidential Assistant	Confidential Assistant	1	0
	Cook	Cook	4	7
	Motor Driver	Motor Driver	4	0
	Office Assistant	Office Assistant	2	11
	Personal Secretary	Senior Personal Secretary	1	0
		Personal Secretary I	1	3
		Personal Secretary II	1	1
	Property Attendant	Property Attendant	10	3
	Supervisor of Typing Services	Supervisor of Typing Services	0	1
	Supplies Attendant	Supplies Attendant	1	0
	Supplies Supervisor	Supplies Supervisor II	1	0
	Typist	Senior Typist	2	3
		Typist	8	3
	Ward Attendant	Ward Attendant	10	10
	Workman	Workman II	16	17
Student Financial Assistance Agency				
	Clerical Assistant	Clerical Assistant	0	20
	Clerical Officer	Senior Clerical Officer	9	0
		Clerical Officer	4	0
		Assistant Clerical Officer	4	3
	Education Assistant	Senior Education Assistant	2	2
		Education Assistant	6	6
Television and Entertainment Licensing Authority				
	Calligraphist	Calligraphist	1	0
	Clerical Assistant	Clerical Assistant	0	1
	Clerical Officer	Clerical Officer	1	0
		Assistant Clerical Officer	4	5
	Data Processor	Data Processor	1	1
	Foreman	Senior Foreman	5	5
	Office Assistant	Office Assistant	0	6
	Personal Secretary	Personal Secretary II	3	2
	Projectionist	Senior Projectionist	1	1
	Supplies Supervisor	Supplies Supervisor II	1	1
	Typist	Senior Typist	0	1
		Typist	0	2
Territory Development Department				
	Chinese Language Officer	Chinese Language Officer I	1	0
	Clerical Assistant	Clerical Assistant	4	0

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Clerical Officer	Clerical Officer	2	0
		Assistant Clerical Officer	1	0
	Office Assistant	Office Assistant	1	10
	Personal Secretary	Personal Secretary I	1	0
		Personal Secretary II	0	5
	Photoprinter	Photoprinter II	1	1
	Supplies Attendant	Supplies Attendant	1	0
	Telephone Operator	Telephone Operator	1	1
	Workman	Workman II	1	1
Trade and Industry Department				
	Clerical Assistant	Clerical Assistant	9	20
	Clerical Officer	Senior Clerical Officer	4	0
		Clerical Officer	21	6
		Assistant Clerical Officer	27	17
	Confidential Assistant	Confidential Assistant	1	0
	Office Assistant	Office Assistant	0	1
	Personal Secretary	Personal Secretary II	2	0
	Typist	Senior Typist	3	3
		Typist	3	3
	Workman	Workman II	1	0
Transport Department				
	Calligraphist	Calligraphist	1	0
	Chinese Language Officer	Chinese Language Officer I	1	0
		Chinese Language Officer II	0	1
	Clerical Assistant	Clerical Assistant	7	4
	Clerical Officer	Senior Clerical Officer	12	0
		Clerical Officer	16	1
		Assistant Clerical Officer	31	5
	Confidential Assistant	Confidential Assistant	1	1
	Office Assistant	Office Assistant	2	17
	Personal Secretary	Personal Secretary II	2	0
	Supervisor of Typing Services	Supervisor of Typing Services	0	1
	Supplies Supervisor	Supplies Supervisor I	1	0
		Supplies Supervisor II	1	1
	Traffic Assistant	Senior Traffic Assistant	3	1
		Traffic Assistant	6	8
	Typist	Senior Typist	2	1
		Typist	2	7

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Workman	Workman I	1	1
		Workman II	6	6
Treasury				
	Clerical Assistant	Clerical Assistant	2	5
	Clerical Officer	Senior Clerical Officer	8	5
		Clerical Officer	18	23
		Assistant Clerical Officer	19	76
	Office Assistant	Office Assistant	0	4
	Personal Secretary	Personal Secretary II	0	1
	Property Attendant	Property Attendant	1	3
	Supplies Supervisor	Supplies Supervisor I	1	0
University Grants Committee Secretariat				
	Clerical Officer	Senior Clerical Officer	1	0
Water Supplies Department				
	Artisan	Artisan	135	135
	Chainman	Chainman	10	2
	Clerical Assistant	Clerical Assistant	15	37
	Clerical Officer	Senior Clerical Officer	3	1
		Clerical Officer	23	5
		Assistant Clerical Officer	52	40
	Laboratory Attendant	Laboratory Attendant	1	0
	Motor Driver	Motor Driver	23	29
	Office Assistant	Office Assistant	2	3
	Personal Secretary	Personal Secretary I	0	2
		Personal Secretary II	1	0
	Photoprinter	Photoprinter II	2	2
	Property Attendant	Property Attendant	2	2
	Special Driver	Special Driver	1	0
	Senior Artisan	Senior Artisan	3	1
	Supplies Attendant	Supplies Attendant	2	2
	Supplies Supervisor	Senior Supplies Supervisor	1	1
		Supplies Supervisor II	3	2
	Timekeeper/Checker	Timekeeper	1	1
	Transport Services Officer	Senior Transport Services Officer	1	0
		Transport Services Officer II	0	1
	Typist	Senior Typist	0	1
		Typist	0	2
	Workman	Workman I	40	34
		Workman II	59	86

Dept	Grade	Rank	No. of Approved Applications	No. of Posts deleted/ to be deleted under VR exercise
	Works Supervisor	Works Supervisor I	57	23
		Works Supervisor II	99	112
		Grand Total:	9791	9791

Note : As there were redeployment of general grade and common grade staff among departments, the number of VR takers in a department may not be the same as its number of deleted posts.

**Statistics on promotion of officers between 1 January 2001
and 31 December 2002 to take up posts vacated by VR takers**

S/N	Grade	Rank	No. of Promotion
1	Artisan	Artisan	N.A. ^(Note)
2	Building Supervisor	Chief Technical Officer Senior Building Supervisor Building Supervisor Assistant Building Supervisor	0 1 2 N.A.
3	Calligraphist	Senior Calligraphist Calligraphist	0 0
4	Car Park Attendant I	Car Park Attendant I	N.A.
5	Car Park Attendant II	Car Park Attendant II	N.A.
6	Chainman	Chainman	N.A.
7	Chauffeur	Senior Personal Chauffeur Personal Chauffeur Chauffeur	0 0 N.A.
8	Chinese Language Officer	Principal Chinese Language Officer Chief Chinese Language Officer Senior Chinese Language Officer Chinese Language Officer I Chinese Language Officer II	0 0 0 11 N.A.
9	Clerical Assistant	Clerical Assistant	N.A.
10	Clerical Officer	Senior Clerical Officer Clerical Officer Assistant Clerical Officer	66 284 N.A.
11	Cook	Cook	N.A.
12	Confidential Assistant	Senior Confidential Assistant Confidential Assistant	0 N.A.

S/N	Grade	Rank	No. of Promotion
13	Court Reporter	Senior Court Reporter Court Reporter	0 N.A.
14	Darkroom Technician	Darkroom Technician	N.A.
15	Data Processor	Senior Data Preparation Supervisor Data Preparation Supervisor Assistant Data Preparation Supervisor Data Processor	0 0 0 N.A.
16	Dental Technician	Senior Dental Technologist Dental Technologist Dental Technician I Dental Technician II	0 1 0 N.A.
17	Education Assistant	Senior Education Assistant Education Assistant	0 N.A.
18	Electrical Inspector	Chief Technical Officer Senior Electrical Inspector Electrical Inspector Assistant Electrical Inspector	1 0 0 N.A.
19	Foreman	Senior Overseer Overseer Senior Foreman Foreman	4 0 1 N.A.
20	Ganger	Ganger	N.A.
21	Head Property Attendant	Head Property Attendant	N.A.
22	Inoculator	Senior Inoculator Inoculator	0 N.A.
23	Laboratory Attendant	Laboratory Attendant	N.A.
24	Land Inspector	Land Inspector I Land Inspector II	24 N.A.

S/N	Grade	Rank	No. of Promotion
25	Launch Master	Launch Crew Supervisor Senior Launch Master Launch Master Launch Assistant	0 10 0 N.A.
26	Launch Mechanic	Senior Launch Mechanic Launch Mechanic	0 N.A.
27	Lift Operator	Lift Operator	N.A.
28	Mechanical Inspector	Chief Technical Officer Senior Mechanical Inspector Mechanical Inspector Assistant Mechanical Inspector	1 1 1 N.A.
29	Midwife	Midwife	N.A.
30	Motor Driver	Motor Driver	N.A.
31	Office Assistant	Office Assistant	N.A.
32	Personal Secretary	Senior Personal Assistant Personal Assistant Senior Personal Secretary Personal Secretary I Personal Secretary II	1 1 6 2 N.A.
33	Photographer	Senior Photographer Photographer I Photographer II	0 0 N.A.
34	Photoprinter	Photoprinter I Photoprinter II	2 N.A.
35	Police Communications Assistant	Police Communications Assistant	N.A.
36	Police Communications Computer Operator	Police Communications Computer Operator	N.A.

S/N	Grade	Rank	No. of Promotion
37	Police Translator	Chief Police Translator Senior Police Translator Police Translator I Police Translator II	0 9 5 N.A.
38	Printing Officer	Senior Printing Superintendent Printing Superintendent Chief Printing Officer Senior Printing Officer Printing Officer	0 0 0 0 N.A.
39	Printing Technician	Senior Printing Technician Printing Technician I Printing Technician II	0 0 N.A.
40	Projectionist	Senior Projectionist Projectionist	0 N.A.
41	Proof Reader	Chief Proof Reader Senior Proof Reader Proof Reader	1 1 N.A.
42	Property Attendant	Property Attendant	N.A.
43	Radiographic Technician	Senior Radiographic Technician Radiographic Technician	0 N.A.
44	Sailor	Boatswain Senior Coxswain Coxswain Sailor	0 0 0 N.A.
45	Senior Artisan	Senior Artisan	N.A.
46	Ship Inspector	Chief Ship Inspector Senior Ship Inspector Ship Inspector Assistant Ship Inspector	1 0 1 N.A.
47	Special Driver	Special Driver	N.A.

S/N	Grade	Rank	No. of Promotion
48	Supplies Attendant	Supplies Attendant	N.A.
49	Supplies Supervisor	Senior Supplies Supervisor Supplies Supervisor I Supplies Supervisor II	0 0 N.A.
50	Supervisor of Typing Services	Supervisor of Typing Services	N.A.
51	Telephone Operator	Telephone Operator	N.A.
52	Timekeeper	Timekeeper	N.A.
53	Traffic Assistant	Senior Traffic Assistant Traffic Assistant	2 N.A.
54	Transport Services Officer	Chief Transport Services Officer Senior Transport Services Officer Transport Services Officer I Transport Services Officer II	1 2 3 N.A.
55	Typist	Senior Typist Typist	0 N.A.
56	Ward Attendant	Ward Attendant	N.A.
57	Workman	Workman I Workman II	0 N.A.
58	Works Supervisor	Works Supervisor I Works Supervisor II	46 N.A.
59	Workshop Attendant	Workshop Attendant	N.A.
Total:			492

Note : N.A. = non-applicable as the grade is a one-rank grade or the rank is the basic rank.