

# Application for Basic Law Test (Degree/Professional Grades) on 26 July 2008

## Notes for Applicants

Please read these notes carefully before completing the application form for the Basic Law Test (Degree/Professional Grades) (BLT) (CSB 31 (3/2008)). Please keep these notes for reference until the test results are available.

**Date of examination :** 26 July 2008  
**Application deadline :** 5:00 p.m. on 16 May 2008 (Hong Kong Time)

### Eligibility

- (1) Applicants for the coming "BLT" should be holders of degree or professional qualifications, or university students who will have attained a degree in the 2007-08 academic year.
- (2) Persons who have applied during the period from 22 March to 4 April 2008 to take the "Common Recruitment Examination and Basic Law Test" on 24 May 2008 or "Basic Law Test" on 26 July 2008 should **NOT** submit another application.

### Application Procedure

- (3) Applicants should submit an application for the "BLT" before the application deadline through **one** of the means below –
  - (a) through the on-line facilities on the Civil Service Bureau (CSB) homepage (under the "Recruitment" section) at [www.csb.gov.hk](http://www.csb.gov.hk);
  - (b) by post to the Civil Service Examinations Unit (CSEU) at Room 707, 7/F, Main Wing, Central Government Offices, Lower Albert Road, Central, Hong Kong (date of postmark on or before 16 May 2008); or
  - (c) by hand to the collection box located at G/F, West Wing, Central Government Offices, 11 Ice House Street, Central, Hong Kong.
- (4) Each applicant should submit only **one** application. Duplicate applications will **not** be processed. Submission by fax or e-mail will **not** be accepted. Applications with incomplete or unclear information will **not** be considered.
- (5) Late applications will **not** be accepted. Applicants are therefore strongly advised to submit their application early in order to avoid the last-minute rush of applications which may overload the on-line facilities on the CSB homepage and thereby prevent the transmission of the applications.
- (6) On receipt of an application, an acknowledgement/confirmation e-mail with a serial number will be sent to the applicant's correspondence address/e-mail address before 28 May 2008. An invitation letter will be sent to the applicants eligible to take the "BLT" by post by 15 July 2008. Applicants should contact the CSEU by phone at 2537 6429 or by e-mail to [csbcseu@csb.gov.hk](mailto:csbcseu@csb.gov.hk) if they do not receive: (i) the acknowledgement/confirmation e-mail by **2 June 2008**; or (ii) the invitation letter for the "BLT" by **21 July 2008**.
- (7) Candidates will be notified of their test results by post about one month after the test.

### BLT and Civil Service Recruitment

- (8) The BLT is a 20-minute bilingual paper comprising 15 multiple-choice questions. The paper assesses candidates' Basic Law (BL) knowledge. There is no passing mark set for the BLT and the full mark of the paper is 100. The result of the BLT is of permanent validity. Candidates may choose to take the BLT again when applications for the next round of BLT are called.
- (9) The objective of the BLT is to heighten public awareness of BL and promote a culture of learning of BL, as well as to ascertain that all new recruits to the civil service have an acceptable degree of understanding of it. As a general principle, the major consideration for suitability for appointment remains whether or not a candidate's qualifications, experience and calibre meet the requirements for effective performance of the job. BL knowledge will not be a prerequisite for application to a civil service job, but will be one of the many considerations to assess the suitability of a candidate. The new initiative on BL assessment will take effect on 1 September 2008.

[Remark: Notes (14) and (15) as mentioned in the application form (CSB 31 (3/2008)) under the "Choice of Examination Papers" section are equivalent to above notes (8) and (9) respectively.]

### Completing the application form

- (10) Application for the coming Common Recruitment Examination to be held on 24 May 2008 was closed on 4 April 2008. The option for taking Common Recruitment Examination papers under the "Choice of Examination Papers" section in the application form (CSB 31 (3/2008)) is **NOT** applicable. Applicants should indicate their intention to take the BLT on 26 July 2008 by ticking the appropriate box provided under this section. Applicants are **NOT** required to complete the "Best Results in Public Examinations" section.

### Data Privacy

- (11) The information provided by applicants and their test results may be provided to government departments and other organizations or agencies authorized to process such data for purposes relating to recruitment by and employment with the Government. Requests for correction of or access to personal data after the submission of an application form should be addressed in writing to Senior Executive Officer (Examinations)<sup>2</sup> of the Civil Service Examinations Unit at Room 707, 7/F, Main Wing, Central Government Offices, Lower Albert Road, Central, Hong Kong.

- \* Applications with incomplete or unclear information, late applications, duplicate applications, more than one applications submitted by the same applicant, or applications submitted by fax or e-mail will not be processed.
- \* The Application Form for the BLT is NOT a job application form for employment with the Government. Persons who wish to apply for civil service vacancies should follow the procedures stipulated in the relevant recruitment advertisements.