

List of Hospitals that Keep Copies of the
Application Form for Reimbursement / Direct Payment of Medical Expenses
(Except Cancer Drugs Provided by the Hospital Authority)
and Application Form for Direct Payment of Medical Expenses on Cancer Drugs
Provided by the Hospital Authority

Cluster	Hospital	Responsible Office / Location / Office Hours	Telephone
Hong Kong East Cluster	Pamela Youde Nethersole Eastern Hospital	Main Block Enquiry Counter / G/F., Main Block, Pamela Youde Nethersole Eastern Hospital / <u>Monday to Friday</u> 9:00 a.m. to 5:00 p.m. <u>Saturday</u> 9:00 a.m. to 1:00 p.m.	2595 6205
	Ruttonjee Hospital	Medical Records Office / LG1, Hospital Main Building, Ruttonjee Hospital / <u>Monday to Friday</u> 9:00 a.m. to 1:00 p.m. 2:00 p.m. to 5:30 p.m. <u>Saturday</u> 9:00 a.m. to 12:00 noon	2291 1035
	St. John Hospital	Personnel Office / 2/F., Out-Patients Block, St. John Hospital / <u>Monday to Friday</u> 9:00 a.m. to 1:00 p.m. 2:00 p.m. to 5:00 p.m.	2981 9442
Hong Kong West Cluster	Queen Mary Hospital	Health Information & Records Office / 2/F., Block S, Queen Mary Hospital / <u>Monday to Friday</u> 9:00 a.m. to 1:00 p.m. 2:00 p.m. to 5:00 p.m. <u>Saturday</u> 9:00 a.m. to 1:00 p.m.	2855 4175
	Grantham Hospital	Patient Relations Officer / 1/F., Kwok Tak Seng Heart Centre, Grantham Hospital / <u>Monday to Friday</u> 9:00 a.m. to 5:00 p.m.	2518 2182

Cluster	Hospital	Responsible Office / Location / Office Hours	Telephone
Kowloon West Cluster	Kwong Wah Hospital	Medical Report Office / 3B, Administration Building, Kwong Wah Hospital / <u>Monday to Friday</u> 9:00 a.m. to 1:00 p.m. 2:00 p.m. to 5:00 p.m. <u>Saturday</u> 9:00 a.m. to 1:00 p.m. Closed for Public Holidays	3517 5216
	Caritas Medical Centre	Medical Report Section / Medical Record Office 13/F., Wai Oi Block, Caritas Medical Centre / <u>Monday to Friday</u> 8:30 a.m. to 1:00 p.m. 2:00 p.m. to 5:15 p.m.	3408 7992
	Princess Margaret Hospital	Medical Records Office / 3/F., Block G, Princess Margaret Hospital / <u>Monday to Friday</u> 8:45 a.m. to 1:00 p.m. 2:00 p.m. to 5:30 p.m.	2990 1733
	Yan Chai Hospital	Data Access Request/Medical Report Office / Room 329, 3/F., Block B, Yan Chai Hospital / <u>Monday to Friday</u> 8:30 a.m. to 1:00 p.m. 2:00 p.m. to 5:30 p.m.	2417 8146
Kowloon Central Cluster	Queen Elizabeth Hospital	Medical Information Registry Office / Room 12, 1/F., Block E, Queen Elizabeth Hospital / <u>Monday to Friday</u> 9:00 a.m. to 1:00 p.m. 2:00 p.m. to 5:45 p.m.	2958 8435
	Hong Kong Eye Hospital	Medical Records Department / G/F., Hong Kong Eye Hospital / <u>Monday to Friday</u> 8:30 a.m. to 1:00 p.m. 2:00 p.m. to 5:30 p.m.	2762 3013
Kowloon East Cluster	United Christian Hospital	Medical Report Office / G/F., Block H, United Christian Hospital / <u>Monday to Friday</u> 9:00 a.m. to 1:00 p.m. 2:00 p.m. to 5:00 p.m. <u>Saturday</u> 9:00 a.m. to 1:00 p.m.	3513 4070
	Tseung Kwan O Hospital	Admission Office / G/F., Tseung Kwan O Hospital / <u>Monday to Friday</u> 8:00 a.m. to 4:00 p.m. <u>Saturday</u> 8:00 a.m. to 12:00 noon	2208 0346

Cluster	Hospital	Responsible Office / Location / Office Hours	Telephone
New Territories East Cluster	Prince of Wales Hospital	Medical Records Office / 2/F., Main Block, Prince of Wales Hospital / <u>Monday to Friday</u> 9:00 a.m. to 1:00 p.m. 2:00 p.m. to 5:30 p.m.	2632 2416
	Alice Ho Miu Ling Nethersole Hospital	Admission Office / Block A, G/F., Alice Ho Miu Ling Nethersole Hospital / <u>Monday to Friday</u> 8:00 a.m. to 12:00 noon 1:00 p.m. to 4:00 p.m.	2689 2041
	North District Hospital	Health Information & Record Department / Lower Ground Floor, North District Hospital / <u>Monday to Friday</u> 8:45 a.m. to 1:00 p.m. 2:00 p.m. to 5:30 p.m.	2683 7042
New Territories West Cluster	Tuen Mun Hospital	Health Information & Record Office (Release of Health Information) / 3/F., Rehabilitation Block, Tuen Mun Hospital / <u>Monday to Friday</u> 9:00 a.m. to 1:00 p.m. 2:00 p.m. to 5:00 p.m. <u>Saturday</u> 9:00 a.m. to 1:00 p.m.	2468 5371
	Pok Oi Hospital	Health Information & Records Department M/F, Pok Oi Hospital <u>Monday to Friday</u> 9:00 a.m. to 1:00 p.m. 2:00 p.m. to 5:00 p.m. <u>Saturday</u> 9:00 a.m. to 12:30 p.m.	2486 8538

Note

1. Eligible persons are advised, having regard to their own circumstances, to bring along the application form as far as possible when they attend medical consultation at HA facilities. They may obtain a copy of the application form from the departmental secretaries or the Pensioner Services Unit of Civil Service Bureau (in the case of retired officers), or download the form from the CSB website at www.csb.gov.hk.
2. In case eligible persons have not brought along the application form, they may approach the abovementioned offices during office hours to ask for a copy of the form.